

Canoga Park Improvement Association Minutes for Q3 meeting held on Monday, October 30, 2023 at the Canoga Park Community Center, 7248 Owensmouth AV

Meeting Called to order by President Gomez at 6:35 pm

Present: President Polo Gomez, Secretary Nancy Bergquist, Treasurer Miguel Fernandez, Board Member Alexis Sibrian. Excused John Parker, Corinne Ho. Present also is Executive Director, Mary Paterson

LAPD and Elected Officer unavailable.

Approval of Q2 minutes msp-Bergquist/Fernandez

No Public Comments

FINANCIAL SUMMARY 2023, Q3

LA City Reporting. The submission of the Q3 financial report to the city of LA occurred on October 23, 2023 via the City Clerk BID portal.

Q3 Income and expenses:

- The total Q3 Bid income (assessment income) was \$30,856. No significant income is expected for Q4.
- Total Q3 BID expenses were **\$52,151**.

Cash on hand at the end of Q3:

- Checking Account balance: **\$87,818**.
- Savings Account balance: BID Contingency/Reserve: **\$8,800**. Non-BID: **\$30**.
- During the 2024 Fiscal Year we'll return the funds used from the non-BID account (\$25,000 +).

Reviewing the Property Database: We are working with the City Clerk to change the status of 3 BID properties that are currently exempt from assessment. Two are city-owned lots whose zoning was never corrected from when private property owners donated their properties to the city for use as public parking lots. The third is a parking lot owned by a fellow property owner for use by the retail businesses in the adjacent building that he also owns. Changing this will help increase CP BID income.

Looking at the remainder of the year: We'll continue the expense policies established at the end of Q1. Q4 expenses are anticipated to be about \$52,000. If this estimate holds, we will have sufficient funds for conducting 2024 Q1 operations without the need of a loan.

Executive Director Report

Our landscape crews, consisting of 1,152 crew shifts, worked 8,833 hours in the third quarter removing 30 tons of garbage from the streets. and removed graffiti at 780 locations. We have been averaging

pressure washing 1/3 of district per quarter. That amount can vary depending of crew size and experience.

Still dealing with larger than usual quantities of trash. Crew sizes have begun to return to normal levels averaging 10-15 per day as opposed to the mid-late pandemic levels which was in the 40-45 volunteers per day.

CPIA provided 560 hours of additional security presence to work with and provide LAPD with intel, make contact with local businesses in the community, help businesses utilize best practices for keeping their buildings safe and to help be a deterrent to would be criminals. Our security team responded to 57 incidents in the area dealing with loitering, homelessness, trespassing, vandalism, illegal parking and other situations during this quarter.

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LAPD SLOs said that Mondays are very difficult days to make meetings so we are making our next cpia meeting on the last Tuesday in April.

Meeting adjourned 7:45pm